

**Example Application:
County Opioid Board's Application for Opioid Settlement Funding**

Application due date	February 23 rd , 2024 (no later than 4pm)
Anticipated notice of award	April 15 th , 2024
Anticipated funding period	July 1 st , 2024 – June 30 th , 2025
Submission date	[day application submit application]

Organizational Information

Organization name	<i>Example Drug Coalition</i>
Purpose of organization: The <i>Example Drug Coalition</i> is a dedicated force in combating substance misuse within our community. Our purpose is to prevent, educate, and address substance use issues through community-driven initiatives. Our drug coalition focuses on awareness, prevention, and resource mobilization to create a comprehensive and sustainable approach. By fostering collaboration, the coalition aims to reduce substance misuse, improve community well-being, and provide support for those affected by substance misuse, ultimately creating a healthier and safer environment and county.	
Type of organization (501c3, governmental)	Nonprofit, 501c3
Federal tax ID number	55-EXAMPLE
Is your organization certified, licensed, or accredited by the state of TN? If yes, provide documentation.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 501c3 documentation attached.
Amount of funding currently being received from Cocke County and purpose of these funds for substance use programs	\$0
Street address	555 Example Street
Email address	drugcoalition@example.organization.com

Phone number	555-555-5555
Name of project director	John Doe
Title of project director	Executive Director
Name of project contact	John Doe
Title of project contact	Executive Director

Project Information

Project title: Expanding Recovery Support
<p>Project description:</p> <p>The <i>Example Drug Coalition</i> is seeking grant funding to expand a program focused on enhancing recovery support through the employment of an additional Certified Peer Recovery Specialist (CPRS). Our coalition successfully established and implemented a recovery support program by hiring our first CPRS in 2021. The existing CPRS has provided 30 trainings, 640 peer counseling sessions, and 948 recovery support services to 107 clients within our community since their start date in 2021. It costs approximately \$65,000 per year to fund the CPRS position and program activities. The program and position have been extremely impactful within our community but there is still a need for additional support.</p> <p>Our current CPRS is responsible for providing recovery support and resources to non-justice individuals and their families. However, given the intersectionality of the justice system and substance use, we see the need for a full-time CRPS that will work specific with justice-involved individuals. Hiring this position would expand our recovery support program by offering support and counseling services to justice-involved individuals in recovery from mental health or substance use disorders.</p> <p>[Please any details about the project that you feel is necessary. Also include any data and costs of current or relevant projects.]</p>
<p>Project objectives:</p> <p>By end of fiscal year 2025, decrease recidivism rate among program participants by 25% when compared to overall justice-involved population in Cocks County.</p> <p>[An organization can have as many objectives as they want. It is recommended that objectives be SMART; Specific, measurable, achievable, relevant/reasonable, and time-bound. The activities included below should show how the organization plans to accomplish the objective(s)]</p>

Project activities:

1. Obtain CPRS to support justice-involved population in Cocke County
2. Train staff to coordinate and/or carry out appropriate screenings, assessments, and support service referrals
3. Provide weekly peer support counseling and recovery support services in jail and community
4. Meet with individuals regularly to assist in developing a personalized plan for recovery

[Activities may include as much detail as needed for the reviewer to fully understand the program. If you are using existing and specific tools, courses, and programs within your activities, please list and link those if possible.]

Expected outcomes and how success will be measured:

Following the listed project activities:

1. Outcomes: Establish program for justice-involved population in Cocke County
Measurement: CPRS hired; Procedures in place to receive referrals from justice system
2. Outcomes: Screenings, assessments, and referrals are completed for each enrollment
Measurement: Number of screenings, assessments, and referrals per enrollment
3. Outcomes: 100 counseling session conducted, 12 recovery meetings facilitated, and 200 recovery support services provided by end of year
Measurement: Number of counseling sessions, recovery meetings, and support services tracked as completed
4. Outcomes: 25 individuals will engage in program for at least 6 months
Measurement: Number of enrollments with record of engagement; Duration of those enrollments

[What outcomes do you expect to achieve from each project activity? Outcomes should be measurable.]

Project timeline:

1. July – August 2024: Obtain a CPRS and develop referral system
2. August 2024 – Sept 2024: Train staff to coordinate and/or carry out appropriate screenings, assessments, and support service referrals for justice-involved individuals
3. August 2024 – June 2025: Provide weekly peer support counseling and recovery support services in jail and community starting
4. August 2024 – June 2025: Meet with individuals regularly to assist in developing and maintaining a personalized plan for recovery

[Please provide more detail within the work plan. The above is a general timeline.]

Project partners or collaborators:

Our organization partners with the following list to ensure that our client’s needs are met:

- Local court system/drug courts
 - [explanation of how we work together]
- Law enforcement agencies
 - [explanation of how we work together]
- Mental health and substance use disorders providers
 - [explanation of how we work together]
- Housing services
 - [explanation of how we work together]
- Employment services
 - [explanation of how we work together]

[These answers should be more specific about the partner(s). The application should include at least one sentence on how the applying organizations work together with the listed agencies to achieve their activities.]

New or existing project? (Check one)

_____ New x Existing

If existing, have/will you receive funding from any other source, including parent organizations?

 x Yes _____ No

If yes, amount:

Federal funded opioid response grant - \$75,000 over 3 years, 08/2022 - 07/2025

[This should include the name of the funding source, the amount, and the funding period]

If existing, how will these funds be used to supplement rather than supplant the project?

Our current funding does not account for or allow us to hire a CPRS. It currently allows us to develop materials and hold educational classes by our current staff and volunteers. If awarded from the opioid settlement grant, our federal grant would support the position to develop educational and supportive materials for justice-involved individuals and community members of Cocke County.

[Should include explanation about how the organization will not duplicate existing efforts or use requested funds to replace other funding sources.]

Will you charge a fee or bill insurances for the services provided with this project?

_____ Yes x No

If yes, please describe and provide estimated amounts:

n/a

Is the project evidence-based or based on promising practices? (Provide links to supporting evidence)

Yes No

Link(s):

- <https://pubmed.ncbi.nlm.nih.gov/24838535/>
- <https://pubmed.ncbi.nlm.nih.gov/36751908/>
- <https://www.tn.gov/behavioral-health/cprs.html>
- [https://www.jsatjournal.com/article/S0740-5472\(16\)00016-7/fulltext](https://www.jsatjournal.com/article/S0740-5472(16)00016-7/fulltext)
- <https://www.samhsa.gov/resource/ebp/what-are-peer-recovery-support-services>

Strategies that will be addressed with funds: Select all that apply

- Primary Prevention
 Harm Reduction
 Treatment
 Recovery Support
 Education & Training
 Research & Evaluation

Target population and geographical area:

Our target population is justice-involved individuals in Cocke County.

[Please include as much detail about the populations that will be targeted. Please include specific zip codes if relevant]

Anticipated number of people served with awarded funds:

50 individuals

[Make sure to only include the number of people served by the estimated grant funds and not the organization's total number of people served.]

What percentage of funds awarded will be used to serve residents of Cocke County?

100%

How will this project meet the Task Force's main objective of mitigating substance misuse in Cocke County?

Our program is designed to address the holistic well-being of our clients as they transition into sober living. Every client is unique, and our approach varies based on individual needs. Some may benefit from medical-assisted treatment and transitional living, while others may require intensive outpatient programs or simply recovery meetings. The CPRS will help make these assessments and connections.

The funding we seek is crucial to help these individuals rebuild their lives, as many of our clients need to change their current environments to maintain sobriety and avoid the risk of overdose and death.

Funding Information (Must also submit a Budget Template)

Total funding request	\$ 65,000
Budget narrative: <i>Example Drug Coalition</i> will immediately hire a Certified Peer Recovery Specialist to begin training and to support our justice involved population. They will utilize voucher money to assist these individuals to begin their detox or continue their sobriety in whatever ways are necessary. They will also transport individuals as necessary to get their processes started. Additional facilities and resources are often located outside of our county, and reliable transportation is critical for successful recovery. Additionally, they will collaborate with multiple organizations, attend community and work-related meetings, and continue their education by attending training as necessary. [Please provide as much detail as possible for each line item within your budget. The narrative gives you a chance to rationalize the need for each item.]	
How will this project be sustained after the funding period? The <i>Example Drug Coalition</i> has previously held grants from state agencies, and currently has one federal grant. In addition to pursuing this grant in future cycles, <i>Example Drug Coalition</i> will continue to go after funding at the local, state and federal levels. Our County has a major gap in warm hand-off programs, and we have continuously proven our ability to secure funding and provide this need. [Explain any future ideas, such as using cost savings from the program to make it reasonable for the organization or a partner to fully fund the program in the future.]	

Checklist of Required Documents:

- _____ Application for funding
- _____ Completed budget and budget narrative (template provided)
- _____ Work plan (template provided)
- _____ Current annual operating budget
- _____ State certification, licensure, or accreditation if applicable
- _____ Letters of support from any project partners or collaborators
- _____ Income statement
- _____ Audit documentation